

**Londonderry Township Board of Supervisors  
REGULAR MEETING MINUTES  
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM**

March 7, 2022  
7:00 p.m.

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[www.londonderrypa.org](http://www.londonderrypa.org)

*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**Call to Order:** Board Vice-Chair, Ms. Dale called the Board of Supervisors Meeting to order at 7:00 p.m.

**Salute the Flag**

**Attendance / Members Present:** Anna Dale, Vice-Chair  
Mel Hershey, Member  
Bart Shellenhamer, Member

**Present:** Steve Letavic, Township Manager  
Jeff Burkhart, Code/Zoning Officer  
Monique Dykman, MS-4 Specialist  
Andy Brandt, Public Works Director  
Sam Risteff, Golf Course Manager  
Mike Wood, HRG  
Mark Stewart, Solicitor

**Absent:** Ron Kopp, Chair  
Mike Geyer, Member  
Andrew Kenworthy, Engineer  
Les Gilbert, EMS Director

**Attendees:** See attached list for Residents/Guests in attendance

**REGULAR MEETING:**

**Citizens Input**

Resident, Paul Gallo voiced concerns that due to the construction on Rt. 230, truck traffic has increased on Colebrook Rd. Mr. Letavic responded saying that he would work with the Public Works Department to place signage to direct truck traffic away from Colebrook Road.

Mr. Gallo also asked who would be enforcing any possible traffic fines. Mr. Stewart responded that the State Police would be the enforcement body.

**Approval of Minutes** – February 7, 2022 Board of Supervisors meeting minutes

Mr. Shellenhamer motioned to approve the February 7, 2022 Board of Supervisors meeting minutes as corrected. Mr. Hershey seconded the motion.

**Call for Discussion:** None

All in favor. Motion carried.

**Manager's Report** – Steve Letavic

**Conewago Creek Bid Award Motion:**

note: (bids received came in under budget). Mr. Letavic asked the Board for a motion to award the bid for the Conewago Creek Project to Flyway Excavating in the amount of \$1,447,107.95 for base bid of \$667,855.05 and alternate one of \$779,252.90, subject to the following conditions:

1. Approval of legal counsel
2. Execution of agreements between owner and contractor
3. Insurance documents
4. Performance and payment bonds

Mr. Hershey presented the motion to award the bid for the Conewago Creek Project to Flyway Excavating in the amount of \$1,447,107.95 for base bid of \$667,855.05 and alternate one of \$779,252.90, subject to the following conditions:

1. Approval of legal counsel
2. Execution of agreements between owner and contractor
3. Insurance documents
4. Performance and payment bonds

Mr. Shellenhamer seconded the motion.

**Call for discussion:** Mr. Hershey asked Mr. Letavic if all costs including the engineering fees be covered by the grant money? Mr. Letavic answered “absolutely.” Mr. Hershey also asked if there would be any out of pocket expenses to the taxpayers. Mr. Letavic stated that all costs were included in the bid.

All in favor. Motion carried.

**Treasurer’s Report** – Steve Letavic

Mr. Letavic asked for approval to pay the bills as presented:

**Payment of Invoices:**

<b>FUND</b>	<b>Checks written in February 2022 for Supervisor approval</b>
General Fund	\$ 143,164.98
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 69,548.24
PennVest Fund	\$ 0.00
Golf Course	\$ 32,712.09
LVFC	\$ 0.00
Debt Services	\$ 12,813.78
Liquid Fuels	\$ 32,794.77
Escrow	\$ 14,132.39
<b>Total by when written</b>	<b>\$ 305,166.25</b>

Mr. Shellenhamer motioned to approve payment of the bills for February 2022 as presented. The motion was seconded by Mr. Hershey

**Call for Discussion:** None

All in favor. Motion carried.

**Zoning/Codes** – Jeff Burkhart

**Conditional Approval of the Dennis Railing Land Development Plan, last revised Jan. 28, 2022**

Mr. Burkhart asked the Board to review and if appropriate, approve the Conditional Approval of the Dennis Railing Land Development Plan, last revised Jan. 28, 2022 – 4818 E. Harrisburg Pike. The Plan has been modified to address previous concerns and comments as part of the Conditional Use approval process as well as those raised in review by HRG dated Jan. 5, and Feb. 10, 2022. The revised plan review from HRG dated

Feb. 10, 2022 indicates all “technical comments” have been addressed. The Township Planning Commission, at its meeting held on February 22, 2022; has recommended the plan for approval by the Board of Supervisors. Additional approvals from PA DEP and from PA DOT are in process and will be forthcoming.

Randy Wright, Hanover Engineering and representative for Mr. Railing stated that to his best knowledge, all Conditional Items for Approval have been addressed and implemented, including the rear emergency access on Hertzler Road, and sidewalks.

Mr. Hershey asked if all of the Conditions have been addressed. Mr. Stewart replied in affirmation, but then informed the Board that there had been a letter from PennDot to Grace Pointe Church of Christ, which Mr. Stewart received over the weekend, in regards to turning lanes and right of way issues. The letter, dated February 16, 2022 from PennDOT was not received by the Township. The letter was distributed to the Board during this discussion.

Mr. Hershey asked if an additional condition was needed to address the letter's concerns. The Board agreed that if PennDOT approves, these concerns are addressed through PennDOT's process.

Mr. Hershey motioned for the Approval (with modifications) of the requested waiver for submission of a Preliminary Plan (Chap 22, Sec 22-304) for the proposed Land Development Plan for Dennis Railing. The motion was seconded by Mr. Shellenhamer.

**Call for discussion:** None

All in favor. Motion carried.

Mr. Shellenhamer motioned for the Approval (with modifications listed) of the requested deferrals for installation of a Curbs and Gutter (Chap 22, Sec 22-506) and for Sidewalks (Chap 22, Sec 22-507) for the proposed Land Development Plan for Dennis Railing. Mr. Hershey seconded the motion.

**Call for Discussion:** None

All in favor. Motion carried.

Mr. Shellenhamer submitted a motion for the Conditional Approval (with modifications listed) Denial of the proposed Land Development Plan for Dennis Railing– 4818 E. Harrisburg Pike last revised Jan. 28, 2022 per the latest plan review from HRG dated Feb. 10, 2022. Mr. Hershey seconded the motion.

1. Dennis Railing, his successors and assigns (referred to collectively herein as "Railing"), must implement and comply with the Anti-Idling Policy submitted within its conditional use application.
2. Railing must comply with all recommended or required road and lane improvements specified by PennDOT as conditions for Railing's highway occupancy permit to access Route 230.
3. Railing shall connect his development to public sewer and public water facilities necessary to adequately serve and support its operations.

4. Railing is prohibited from using any loud speakers producing sounds that are audible on any adjoining residentially used or zoned property unless approved by the Board of Supervisors.
5. Railing is prohibited from storing, utilizing or transporting materials or products which could decompose by deterioration, are flammable liquids, highly combustible or explosive materials or hazardous chemicals unless approved by the Board of Supervisors.
6. Railing shall utilize indoor dumpsters and compactors for garbage storage unless the Board of Supervisors approves an alternative location during the final land development plan approval process.
7. Railing has agreed to contribute \$93,240 to Londonderry Township for public safety and mitigation of community impacts. The contribution will be paid in full prior to recording a land development plan for the proposed development.
8. Railing shall install an access road off of Hertzler Road, which will be used for emergency responder vehicle access only. The road shall be paved and gated at all times except during such emergency use.
9. Railing shall install fencing around all stormwater retention ponds on its property.
10. Railing shall grant a 50-foot easement to the Township along the stream located on the property.
11. In addition, to further mitigate the harms associated with light, sound, vibration and emissions on neighboring properties, Railing shall install a 30-foot-wide buffer yard with an earthen berm of not less than 6 feet in height along its western lot line for a distance of at least 450 feet measured from the Route 230 centerline to the fence of the church's retention pond. The earthen berm shall contain vegetative plantings including new grass and staggered rows of evergreens and shall otherwise comply with the requirements in § 27-1609(5) of the Township Ordinance.
12. No portion of a buffer yard on the eastern or western lot line may be paved.

In the area abutting the residential use on eastern areas of the property, the berm requirements in Section 912(4)(D)(ii) are modified insofar as Railing is not required to install an earthen berm in the identified yard area that abuts wetlands, streams or other natural barriers on the property but shall maintain the existing trees, mature vegetation and natural features to minimize the earth disturbance in the identified areas

**Call for discussion:** None

All in favor. Motion carried.

**Partial release of financial security for 2465 Steinruck Road SWM Facility**

Mr. Burkhart asked the Board to consider the partial release of financial security for 2465 Steinruck Road SWM Facility in accordance with the site inspection and review by HRG dated January 26, 2022.

Mr. Hershey motioned for Approval of the Partial Release of the Construction Escrow for the Lapioli home site at 2465 Steinruck Road per the latest site inspection and review letter from HRG dated Jan. 26, 2022. The motion was seconded by Mr. Shellenhamer.

**Call for discussion:** None

All in favor. Motion carried.

**MS-4 Environmental Department** – Monique Dykman

Ms. Dykman presented the report for the MS4 Department Progress Report for Environmental MS4 Department March

- Asked to speak at DCNR's Riparian Buffer Summit on March 3<sup>rd</sup>. Was joined by Londonderry Landowner who I coordinated a planting for in 2020 & 2021.
- Conewago Bid closed February 16 (See Manager's Report).
  - The top 3 bids were drastically lower than we had anticipated, meaning we will be able to complete both Phases 1 & 2 in 2022. Met with DCNR about creating a Comprehensive Plan.
  - The lowest responsible bidder was Flyaway Excavating, Inc.
  - Eckert Seamans team has completed a review of HRG's recommendation to award.
- Would like to continue applying for Conewago funding for future phases. Please see Resolution to apply for CFA's Local Share Account, a new funding source.
- Our Conewago Restoration won Dauphin County's Premier Project Awards under the category "Growing within our Environment".
- Recalculation of our PRP loads shows the restoration is more effective at removing pollutants than originally anticipated.

Mr. Hershey presented a motion to approve Resolution 2022-03 authorizing the application for the statewide Local Share Assessment Grant for \$200,000 related to the Conewago Creek Stream Restoration project and delivery of any and all documents required for the administration of the grant. Mr. Shellenhamer seconded.

**Call for discussion:** None

All in favor. Motion carried.

**Public Works Report** – Andy Brandt

**Progress Report for Public Works Department 01-22 to 02-18-2022**

- Weekly: truck & equipment pm checks
- Bi-Weekly: road checks
- Salted & plowed roads, as needed
- Checked complaints of mailbox damage. Replaced a board on mailbox on Miller Rd
- Took delivery of road salt
- Mixed salt & anti-skid
- Placed millings in driveway @ 901 Elwood Rd, due to stones being plowed up
- Removed trees & tree limbs from roadside gutters
- Repaired snow fence on Schoolhouse Rd
- Attended Zoom meetings for the Londonderry Estates sanitary sewer and w/FEMA about Hurricane Ida damage to Engle Rd
- Dumped salt and rinsed off trucks
- Removed salt gear from truck 3
- Crew attended Flagger Certification class
- Closed Swatara Creek Rd due to flooding
- Greased trucks
- Cleaned floor drain & inlet inside PWB
- Located gas line on Swatara Creek Rd for future storm sewer installation
- Traffic control for Pro-Cut to saw concrete on hump on Swatara Creek Rd
- Attempted to replace storm pipe on Woodcrest Dr, but did not complete due to many buried utility wires
- Replaced/repaired damaged street signs
- Removed downed trees due to wind
- Cold patched pot holes
- Have begun interviews for a full-time Public Works employee

### **Monthly Planner**

- Winter road maintenance
- Tree trimming (in Londonderry Twp. & Conewago Twp. w/help from Conewago Twp.)
- Truck & equipment maintenance, as needed
- Calibrate water meter on Water St
- Repairing inlets on Orchard Ln & Roslyn Rd
- Repair storm pipe end on Roslyn Rd & S Hertzler Rd

### **Dauphin County Bridge Inspection – Mel Hershey**

Mr. Hershey informed the Board that Dauphin County has instituted a new Bridge Inspection program where the County will inspect bridges from 5' to 20' in length every four years at no cost. Mr. Hershey stated that since many of the Township bridges fall within this length, there will be beneficial cost savings to the Township.

### **Golf Course and Bar & Grill Report** - Sam Risteff

Mr. Risteff submitted the Sunset Golf Course Financial Report for February. Copies were distributed at the meeting.

### **Engineer's Report** – Mike Wood – None

#### **Rt. 230 Update:**

Pumping Station construction is continuing.

### **Londonderry Estates:**

Working with Kinsley Construction, the project is scheduled to be completed in late March, and the final paving will occur in April.

### **2022 Dauphin County Gaming Grant:**

An award of \$150,000.00 was announced on February 23, 2022. The County will be sending a letter of confirmation.

### **Solicitor's Report** – Mark Stewart – None

### **EMA Report** – Les Gilbert – None

### **New Business** – None



**Old Business** –

**Londonderry Township Fire Department Fish Fry:**

Mr. Shellenhamer reminded the Board that the fish fry started March 4 for take-out only.

**Executive Session**

*"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"*

**Adjournment**

Mr. Shellenhamer motioned to adjourn the meeting. Seconded by Mr. Hershey. All in favor. Meeting adjourned at 8:15 p.m.

A handwritten signature in black ink, appearing to be 'A. Hershey', is written over a horizontal line.

Secretary/fr